

## **Cherwell District Council**

### **Personnel Committee**

Minutes of a meeting of the Personnel Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 20 November 2023 at 9.00 am

Present:

Councillor Amanda Watkins (Vice-Chairman, in the Chair)  
Councillor Gemma Coton  
Councillor David Hingley  
Councillor Lynne Parsons  
Councillor Chris Pruden  
Councillor George Reynolds  
Councillor Douglas Webb  
Councillor Barry Wood  
Councillor Sean Woodcock

Substitute Members:

Councillor Rob Pattenden (In place of Councillor Fiona Mawson)  
Councillor Nigel Simpson (In place of Councillor Bryn Williams)

Apologies for absence:

Councillor Lynn Pratt (Chairman)  
Councillor Fiona Mawson  
Councillor Bryn Williams

Officers:

Claire Cox, Assistant Director Human Resources  
Natasha Clark, Governance and Elections Manager

Also Present:

Julie Towers, Penna

### 31 **Declarations of Interest**

There were no declarations of interests.

### 32 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

33 **Urgent Business**

There were no items of urgent business.

34 **Minutes**

The Minutes of the meeting of the Committee held on 1 November 2023 were agreed as a correct record and signed by the Chairman.

35 **Chairman's Announcements**

There were no Chairman's announcements.

36 **Exclusion of the Public and Press**

**Resolved**

That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.

(The Governance and Elections Manager let the meeting at the conclusion of this item)

37 **Interviews for the Post of Chief Executive**

The Committee saw each of the short listed applicants for the post of Chief Executive in turn and asked them a number of questions.

The Committee was supported by Julie Towers, Penna, the external recruiter running the recruitment process and the Assistant Director Human Resources.

38 **Adjournment of Meeting**

It was unanimously agreed to adjourn the meeting to 4pm on Monday 27 November to conclude the interview process.

**Resolved**

(1) That the meeting be adjourned to 4pm on Monday 27 November 2023.

(The Governance and Elections Manager rejoined the meeting for this item)

The meeting ended at 5.40 pm

Chairman:

Date: